

MINUTES OF DISCOVER ASHFIELD BOARD MEETING

**Meeting held at Ashfield District Council
On Friday 4th December 2020 at 9:00am**

PRESENT:

Andrea Stone	Ashfield District Council (Supporting Officer)
Carol Cooper-Smith	Ashfield District Council – Chief Executive
Christopher Baron	Office Manager for Ashfield & Eastwood MP Office
Cllr Helen-Ann Smith	Ashfield District Council – Deputy Leader
Cllr Matthew Relf	Ashfield District Council – Portfolio Holder, Planning & Regen
Edward Johnstone	Portland College – Assistant Principal
Fiona Anderson	NTU
Frank Horsley	D2N2 – Head of Business and Innovation
Katherine Green	Ashfield District Council Comms (Supporting Officer)
Lana Mills	Ashfield District Council (Supporting Officer)
Lee Anderson, MP	MP for Ashfield and Eastwood
Liz Barrett	Academy Transformation Trust FE
Louise Knott	West Notts College (VICE CHAIR)
Martin Rigley	Lindhurst Engineering (CHAIR)
Matthew Neal	Notts County Council – Service Director
Melanie Phythian	Towns Hub – Policy Advisor, Cities & Local Growth Unit
Mark Yates	NHS/CCG Development Manager
Pete Edwards	Health & Wellbeing Chair
Frank Horsley	D2N2
Sarah Daniel	Ashfield District Council (Supporting Officer)
Teresa Jackson	Action Voluntary Action - Manager
Theresa Hodgkinson	Ashfield District Council – Director

MINUTES:

Recorded

APOLOGIES:

Callum Parr	Youth Council Leader
Chloe O'Donnell	Idlewells Centre
Cllr Christian Chapman	Ashfield District Council – Scrutiny Rep
Cllr Jason Zadronzy	Annesley and Felley Parish Council
Darowen Jones	Ashfield District Council (Supporting Officer)
Darron Ellis	More to Discover Theme Lead
David Ainsworth	NHS
David Jackson	East Midlands Outlet – Centre Manager
Derek Higton	Notts County Council – Service Director Place & Communities
Gary Baird	Disability Nottinghamshire
Gary Jordan	Mansfield and Ashfield 2020 – Chair
Kathryn Stacey	Citizens Advice Ashfield -CEO
Lindsey Kenworthy	Minutes
Mark Spencer, MP	MP for Sherwood
Nicola McCoy-Brown	Notts County Council – Group Manager Growth & Development
Rachel Quinn	D2N2 LEP
Robert Orgill	Rolls Royce
Sharon Huttly	NTU
Simon Martin	Academy Transformation Trust Sutton Academy – Principal
Tom Goshawk	D2N2 LEP – Head of Capital Programmes
Trevor Middleton	Ashfield District Council
Vicki Dyer	DWP – District Operations Lead

	Action	Lead
1.	Welcome/Introductions and Apologies	
	<p>The Chair, Martin Rigley welcomed everyone to the virtual meeting and in particular to Lana Mills, new Graduate Officer who will be fully supporting Discover Ashfield. It was noted that:</p> <ul style="list-style-type: none"> • Mark Yates, will be representing David Ainsworth in his absence • Frank Horsley, will be representing D2N2 in the absence of Rachel Quinn. <p>The Chair, Martin Rigley also asked for any objections to the meeting being recorded, no objections were received.</p>	
2.	Minutes of Previous Meeting 4th December 2020 and Matters Arising	
2.1	<p>Minutes of meeting 4th December 2020 were agreed as a true and accurate record with one amendment to being made to Agenda Item 4 - Declarations of Interest should state that:</p> <ul style="list-style-type: none"> • Fiona Anderson has a boarder declaration interest of interest in the towns fund generally not just about further education. 	
2.2	Matters Arising	
2.2.1	<p>8.1 Minute Item – (date: 22/04/2020) Sherwood Observatory Development - Bridging Finance to remain as an outstanding item:</p> <ul style="list-style-type: none"> • Councillor Relf to provide an update that bridging finance cannot be solely offered there would need to be other financial options. A Commercial Loan through the Council might be the best solution. Nothing further at this stage to add. 	CIlr Relf
2.2.2	<p>8.5.4 Minute Item – (date: 22/04/2020) Be Healthy, Be Happy – Wellbeing at Work presentation will be scheduled for in the New Year.</p>	LIK/AMS
2.2.3	<p>5.1.2 Minute Item – (date: 24/06/2020) Love Where You Live – LB updated that Callum Parr will join the Love Where You Live group when it is relaunched in the spring along with other ambassadors/partners.</p>	LB
2.2.4	<p>5.1 Minute Item (date: 14/10/2020) Towns Fund and Future High Street Fund – SD confirmed that Engineering Centre was added to the feasibility.</p>	
	<p>5.1 Minute Item (date: 14/10/2020) Railway Stations – Sarah Daniel to send out the link to the master plan to the Board will be sent after this meeting.</p>	SD
	<p>5.1 Minute Item (date: 14/10/2020) Digital Skills - FA and LK have a meeting straight after the board meeting to touch base. Will then link into Teresa Jackson.</p>	
	<p>6.1.2 Minute Item (date:14/10/2020) – LB confirmed that she had spoken to Peter Gaw and he has asked for Terms of Reference for the Board so that he can check with NCC there will be no conflict of interest.</p>	

3	Health and Wellbeing Partnership Strategy – Presented by Pete Edwards and Andrea Stone	
	Pete Edwards, Theme Lead of Be Healthy, Be Happy along with Andrea Stone, Ashfield District Council in the absence of Dianne Holmes. A presentation took place with the following being noted:	
	<ul style="list-style-type: none"> • Strategy will run from 2021 to 2025. 40 surveys were sent out to partners and this has been great feedback. 	
	<ul style="list-style-type: none"> • The data provides areas where Ashfield is below the average; 21% of children come from low income families, 68 most deprived district, 68.4% adults overweight, 30% of adults are inactive, 18.8% of smoke during pregnancy, higher rate of hospital admissions for alcohol etc so this is hard data to read but gives somewhere to work from. 	
	<ul style="list-style-type: none"> • Covid-19 data was discussed and the effects it has had on residents. 	
	<ul style="list-style-type: none"> • The Health and Happiness Strategy 2021-25 listed the vision, mission, priorities and values. 	
	<ul style="list-style-type: none"> • To be launched in February as it needs to go to Cabinet before launching. 	
	<ul style="list-style-type: none"> • Teresa Jackson reported that a good example of the partnership working is that recently the National Academy for Social Prescribing has launched a new support programme ‘Thriving Communities’, this is a national support programme for voluntary, community, faith and social enterprise groups, supporting communities impacted by Covid19. There is a Thriving Communities Fund which AVA are hoping to lead on putting a bid together to gain funding. This is something that would bring support people in to different of involvement and all the different style of involvement such as the Arts Council. AVA are busy at the moment and are involving many partners to get on board with this. 	
	<ul style="list-style-type: none"> • MR asked FA that he had a conversation one of your colleague’s potential involvement of Ashfield in Cultural Compact. FA updated Barbara Matthews, Exec Dean for Culture – we have received £20K from Arts Council to establish a culture compact in Mansfield and Ashfield. Culture Compacts were initially set up in core cities as a way of getting a range of partners to work together around culture, but seeing the wider the benefits of culture of how this can unite people and benefit the economy. There is a meeting on Monday between Barbara Matthews, Sarah Daniel and Fiona Anderson taking place on Monday to discuss culture compact. FA would like a conversation with Teresa Jackson separately as NTU are also doing work on social prescribing. 	FA
	<ul style="list-style-type: none"> • Melanie – great opportunity for alignment into the Town Investment Plan some great information and work. 	
4	Declarations of Interest	
	The following declarations were noted:	
	<ul style="list-style-type: none"> • The Chair - Martin Rigley declared an interest in Sherwood Observatory due to being Chair of the Planetarium. 	
	<ul style="list-style-type: none"> • Vice Principal West Notts College/Vice Chair - Louise Knott declared an interest in the colleges/Further Education projects. 	
	<ul style="list-style-type: none"> • NTU - Fiona Anderson declared an interest in general in the Towns Funds and also a general interest in the ADMC project. 	

	<ul style="list-style-type: none"> Principal at ATTFE/Love Where you Live Theme Lead – Liz Barrett declared an interest in college/further education projects as well as Sherwood Observatory due to being on the Board. 	
5	Update on the Towns Fund & Future High Streets Fund – Sarah Daniel & Cllr Matthew Relf (report to be circulated)	
	Councillor Matthew Relf and Sarah Daniel presented with the following being noted:	
	<ul style="list-style-type: none"> Councillor Relf explained why there are two meetings planned for this month, which is due to the amount of information to go through on the projects. This meeting will focus on looking at all projects and the progress; with next week’s meeting (Friday 11th December) focusing on financials. 	
	<ul style="list-style-type: none"> Accelerated Programme Update: £1.5M project for Kirkby and Sutton and to be delivered by March 2021. <ul style="list-style-type: none"> In Kirkby looking at purchasing three vacant units on the pedestrianised high street are to convert into a new mini indoor market, modelled similar to that of the Idlewells Indoor Market which has been successful. There will then be two flats above for residential letting. This will help with security in an evening. Lee Anderson, MP asked whether this will be a private or council run market. Cllr Relf confirmed it would be a council run market let to traders. 	
	<ul style="list-style-type: none"> Cycling and Walking Routes – this project is for the whole district. Routes have been identified and there are extensive walking and cycle routes already in place across the district. There have been areas identified that will need to be upgraded which will see all walkways upgraded to cycle routes. This will allow for greater connectivity so that residents can go from Hardwick Hall, to Sherwood Business Park, Huthwaite and routes will connect into existing cycle routes to connect into the rural areas, Hucknall and across into Mansfield. This will be a great way for connectivity and promoting tourism, healthy living and affordable travel across all areas of the district. As part of the Accelerated Funding work is underway in Kirkby with a small subsection of the routes which have been identified, interventions have been costed and a consultant appointed to move this forward to meet the deadline of March 2021. 	
	<ul style="list-style-type: none"> Sorrell Drive Play area – work is starting in February and this will be a great project for the area. 	
	<ul style="list-style-type: none"> Portland College New Start Hall – will be supporting this. Edward Johnstone joined at 9.55am and provided an update. Excavation has taken place and although there has been some issues it is still hopefully that this will be completed by spring of next year. £100K pledge is continuing and fundraising has commenced. Edward Johnstone promoted the ‘Sponsor a Seat’ and thanked Martin Rigley, The Chair as Lindhurst had been one of the first to sign up for this. Edward Johnson to circulate the information to the Board and also to Gary Jordan for it to be shared with MA2020 businesses via the newsletter. Also looking at partnership opportunities as Portland College have made a pledge for free community use so if anyone would be interested then please contact Edward Johnstone. 	

	<ul style="list-style-type: none"> ○ Matthew Neal stated that he had met with Theresa and that NCC want to be fully involved in the cycle routes. Councillor Relf informed that colleagues of NCC have been involved throughout and will continue to be involved. 	
	<ul style="list-style-type: none"> ○ Frank Horsley stated that he had worked on similar projects within Derbyshire area and this will be a great asset to Ashfield and could then link into other county routes. 	
	<ul style="list-style-type: none"> ○ Sutton, Low Street - looking to use the Accelerated Fund to purchase a vacant property (old Yorkshire Bank) and repurposing into new usage including residential above. Governance is being put into place. Lee Anderson raised he had no issues with the repurposing of Yorkshire Bank and it being residential but need to ensure that the right residents are living in the town centre, there is a need to get this right. Councillor Relf stated that not at that stage of agreeing/developing anything but agreed with the MP's comments that the right residents need to be placed. It was noted that these comments are welcome and that these will be taken on board when agreeing the tenancy agreements. 	
	<p>Priority Projects:</p>	
	<ul style="list-style-type: none"> ○ Cycling and Walking Routes – whatever cannot be funded through the accelerated funding will be picked up through the full Towns Fund. Want to ensure there is the appropriate signage, virtual tools and all routes are plotted. 	
	<ul style="list-style-type: none"> ○ Be Healthy, Be Happy: Sports Hubs – Sarah Daniel provided an update on Sutton Lawn and Kingsway Park that there are no changes to what has been discussed previously. Just finalising costs. Chris Baron asked if the presentation could be shared. Councillor Relf would check contents and send. 	
	<ul style="list-style-type: none"> ○ More to Discover: Redesigning the Discover Ashfield website to ensure it is engaging accurate and easy to use. Create a Town Centre App and smart car parking. 	
	<ul style="list-style-type: none"> ○ More to Discover - Sherwood Observatory this will be a great asset to Ashfield and Mansfield. The Chair updated that this isn't just about space but about science and will attract lots of interest so great for the area. 	
	<ul style="list-style-type: none"> ○ More to Discover: (Future High Streets Fund Projects) Would like to offer more leisure facilities at Kings Mill Reservoir and make use of the space. Pete Edwards stated that have pathways and accessibility for disabled people been considered. Councillor Relf mentioned that this is being developed and that there is a need to look at accessibility for all and would take this on board. Teresa Jackson raised about the water quality which could be an issue if people are going into the water. There is also wildlife to consider as well as the issue of the amount rats in the area. Councillor Relf stated that currently haven't agreed as to what activities could take place but are looking at the quality of the water and this will be monitored. Plus looking at the rodent issues and putting up signage to discourage people leaving bread for the ducks on the footpaths. All this will be considered. Sarah Daniel will send these concerns to NCC as they are involved to. <p>Councillor Relf raised with Lee Anderson, MP that there hasn't been any information received about funding from the Future High</p>	

	<p>Street Funds. It was noted that Local Authorities should here in the Autumn but still nothing has been confirmed. Lee Anderson, MP stated that nothing has been confirmed but he would liaise with members of Parliament about how important this money would be to Ashfield. Councillor Relf confirmed that this would help give a clearer submission bid for Towns Fund that is due to be submitted in January. To Note – Lee Anderson, MP confirmed that he had been informed that ADC will hear something about the funding before Christmas. Councillor Relf and Sarah Daniel thanked Lee Anderson, MP for this update.</p>	
	<ul style="list-style-type: none"> ○ Succeed in Ashfield: Sutton Construction Centre – ADC have been working in partnership with ATTFE, Inspire and West Notts College on the Sutton Construction Centre which would be located in Sutton Town Centre. This will provide an entry level construction course. Louise Knott confirmed that this would help a pathway for students wanting to construction and it would also mean that the Sutton Parkway site could be used for Higher Level construction. This would help WNC develop their curriculum. Liz Barrett confirmed that this is a positive project and would help everyone provide further support to all learners in Ashfield. Fiona Anderson, NTU confirmed that NTU support this. <p>Civil Engineering Centre – this is more of an open learning forum for Vision WNC students. This would operate as a building site so learns can learn about H&S aspects of a building site. Melanie Phythian raised about getting private sectors on board which would be really welcomed and whether there has been progress.</p>	
	<ul style="list-style-type: none"> ○ Succeed in Ashfield: Sutton Library Digital Hub & Kirkby Satellite – project will see the refurb of the Sutton Library theatre to offer business somewhere to hire for conferences/meetings and also community use. Focus being to offer digital skills at both libraries. Matthew Neal raised that he would like to know more about the physical changes to the building. Councillor Relf confirmed that Peter Gaw, NCC is working on the design etc. should Matthew Neal need to know more it might be worth liaise with Peter Gaw. Melanie Phythian raised that need to ensure you liaising with DCMS an arms-length body and ensuring you are talking to the right people. Sarah Daniel confirmed that she will liaise with Melanie Phythian outside of this meeting. Theresa Jackson reported that AVA have digital equipment to help with digital skills and that they also have digital sensors which AVA will be promoting as not all residents will have digital access. <p>Skills and Enterprise Programme – looking at support packages for start-ups and self-employment and SMEs; Careers and skills support apprenticeships etc. Melanie Phythian stated that it is really important that any substantial revenue ask is listed in the Town Investment Plan. . Louise Knott, Vice Principal replied to Melanie’s previous comment that WNC have already approached partners they work with on the Construction Site and also approached employers that they work with about the project. Melanie Phythian stated that any engagement and support given; even if it is not financial support, needs to included.</p>	

	<p>Frank Horsley stated that also need to link into the growth hub as this will help with business start-ups etc. there is a lot of information that will be useful. So anything you do develop will need to keep the Growth Hub connected.</p>	
	<ul style="list-style-type: none"> ○ Succeed in Ashfield: ADMC – this is something that Andrew Cropley, Principal at WNC has been involved in and other members of the Board. This will be a great asset to Ashfield. The centre will be a facility to bring together businesses so that they can experience how they could use this technology without disruption to current work. Discussions are taking place with two other Manufacturing Centres that are currently operating and successful. This would also support WNC with their curriculum. Frank Horsley informed that this would be a great asset and would like further discussion on this. <p>West Kirkby Gateway and Public Transport Hub – also known as the lane end site which is derelict land and this project would redevelop the site. The side that faces the road and railway would be redeveloped as a gateway area. There would be an offer of residential and commercial so on the ground floor having a business hub. Also improving transport so would have bus station to link train and buses together. When funding is available will also be looking at access to the train platform as it is hard at present for people with disabilities.</p> <p>North Kirkby Gateway – also known as the Pond Hole and there have been issues with the development of the land, but could be used for residential. There would also be a new health hub and other commercial offerings this would then increase the look of the area and also help with usage of the Plaza. The Plaza will also have a coffee shop again helping to increase the use of the Plaza area. Teresa Jackson stated that the Plaza area can be very windy and how could this be lessened to make full usage. Councillor Relf thanked Teresa for her feedback and stated that this would be looked at but it is anticipated that there will be more greenery and shrubs planted in the area.</p>	
	<ul style="list-style-type: none"> ○ Cleaner Greener Ashfield South Sutton Gateway and Parkway – been developing the masterplans and want to introduce a better experience at the station including accessibility, increased car parking. <p>High Street Property Fund – have empty properties on Outram Street, Huthwaite and Stanton Hill the idea is that there is a rolling property fund where we purchase properties redeveloping them and then either sell or rent out. This will help to smarten up the area.</p> <p>PACO Site Kirkby – ADC have been working with Romo about developing the site and the highways hopefully elevating the build-up of traffic.</p> <p>Green Ashfield – need to embed sustainable energy infrastructure, include solar technology, sustainable heating and retrofit systems to ADC assets.</p>	

	<ul style="list-style-type: none"> ○ More to Discover: Portland Square refurbishment wasn't prioritised originally but it was felt this area was in need. Want to ensure this area is reinvigorated. Carol Cooper-Smith have had internal discussions at ADC, public realm can make a place look fantastic but there is a need ensure that everything links together so there is a need to support local businesses, support for retailers and the work we do to combat Anti-Social Behaviour so need to bring in the human element not just the bricks and mortar that needs to be brought into the public realm. 	
	It was raised that it would be useful to know about external funders and partners who are involved. Sarah Daniel informed that this aspect will be discussed at the next meeting on Friday 11 th December.	
	Sarah Daniel and The Chair confirmed that there is an action for the Board to agree that the projects continue to be moved forward. Pete Edwards, Theme Lead for Be Healthy, Be Happy proposed that all the projects mentioned in the present continue to be moved forward and this was seconded by Edward Johnson, Vice Principal of Portland College.	
6.	Reports Back from Delivery Group	
6.1.1	Succeed in Ashfield	
	Martin Rigley, Theme Lead provided a verbal update with the following being noted:	
	<ul style="list-style-type: none"> • Continues to meet weekly with Gary Jordan, Chair of MA2020 and how to continue to support businesses this is a coordinated approach. 	
	<ul style="list-style-type: none"> • Ambassadors – meeting with Paul Stoppard on how best to move this forward; focusing on business to businesses. 	
	<ul style="list-style-type: none"> • Meetings with Councillor Relf and Rowena Bellamy to look at the developing the Discover Ashfield website have taken and this is looking very interesting. 	
	<ul style="list-style-type: none"> • The Chair confirmed he is part of the Growth Hub Iterate Programme which is European wide programme. This is good to share best practice with other countries. 	
	<ul style="list-style-type: none"> • Nick Mellor – 5G forest programme, the 5G turbine project from Worksop and this would could link to the information that Councillor Relf mention about Green Ashfield. 	
	<ul style="list-style-type: none"> • East Midlands Chamber of Commerce – The Chair continues to represent Discover Ashfield at these meetings. 	
	<ul style="list-style-type: none"> • ADMC – meetings continue with Andrew Cropley, Principal of WNC to move this forward. 	
	<ul style="list-style-type: none"> • Seminars – attended East Midland Energy summit which was interesting and good to see what is happening around the wider area. 	
	<ul style="list-style-type: none"> • CBI Meeting Gold 13 this will see how they can meet the green agenda. 	
	<ul style="list-style-type: none"> • Festival of Science and Curiosity – this is an event that is held in Nottingham and they are wanting to engage with Ashfield. Martin Rigley confirmed he has been liaising with them has supplied some collateral learning ideas and also linked Liz Barrett, ATTFE/SCA to the organisation so that students can get involved. It is hoped that there will be a live link to the Observatory but does depend on the weather. Due to be held in February. Fiona Anderson informed that NTU sponsored this event this year and will also be supporting it again next year. Sarah Daniel informed that ADC are supporting next year. Liz Barrett 	

	confirmed that Carol Hallam, ADC Officer has already made contact with some of the schools in Ashfield to ensure they come on board with this event.	
	<ul style="list-style-type: none"> On the back of the ADMC Martin Rigley did attend a knowledge transformation network funding meeting but this wouldn't be suitable as yet but it was a very interesting. 	
	<ul style="list-style-type: none"> D2N2 LEP – Martin Rigley attended the AGM LEP meeting for Business Growth and Advisory Board. 	
	<ul style="list-style-type: none"> Martin Rigley continues to be The Chair of the Observatory Board and also the Sutton Centre Academy Local Area Committee. 	
6.1.2	Love Where You Live	
	Liz Barrett, Principal at ATTFE provided an update with the following being noted:	
	<ul style="list-style-type: none"> Delivery Plan – the Love Where You Live focus has been around Covid19 which has meant that the Delivery Plan actions are off track, but this has meant that there is better collaborative working across partnerships which wasn't there before. Liz Barrett also thanked Pete Edwards and the Be Healthy, Be Happy as they have made a great contribution to the community and given real support to Ashfield. 	
	<ul style="list-style-type: none"> Events – events have happened like we would normally plan for due to Covid19 in particular the recent Remembrance Services but all events were adapted in line with Covid regulations but all events went well. The focus now is to deliver Christmas cheers safely to the community. 	
	<ul style="list-style-type: none"> Love Where You Live – the group re-joined yesterday (3.12.2020) to discuss the delivery plan and there are two priorities that will be focused on early next year. They are: <ul style="list-style-type: none"> Love Where You Live building on membership to the group. It was just emerging before Covid hit so will be a priority as more membership/inclusion is required. This will mean Callum Parr and looking the Ambassadors we have and involving them. Primary and Nursery School – to involve the schools into creating illustrations of 'Love Where You Live' banners and displaying them around the district. Then create a banner treasure hunt for families to take part in. 	
	<ul style="list-style-type: none"> Pete Edwards stated that Liz Barrett is doing some great work but that all Theme Leads need to be involved with Love Where You Live and it does link into each area. Liz Barrett stated that this would be more than welcomed. 	
6.1.3	More to Discover	
	Apologies were received from Darron Ellis, Theme Lead but the following was noted:	
	<ul style="list-style-type: none"> Due to Covid the Sherwood Observatory display which is due to be shown in the Idlewells Shopping Centre hasn't happened but as soon as it can this will go ahead. 	
6.1.4	Be Healthy, Be Happy	
	Pete Edwards, Theme Lead provided an update with the following being noted:	
	<ul style="list-style-type: none"> Ashfield Health and Wellbeing Partnership meeting took place on 17th November and there were three external presentations carried out. These were: 	

	<ul style="list-style-type: none"> ○ Paul Davies from NCC Troubled Families Team and following the presentation there has been a further meeting arranged on 17th December to see how Health and Wellbeing Partnership group can support NCC in their work. ○ Hannah Buck of Transforming Notts Together presented information about what they are all about. We are already linked into this group and it is hoped that a member of their team will sit on the board. ○ Paul Peafield, Notts Police from the Reacher Team discussed their work and now have a link. 	
	<ul style="list-style-type: none"> ● Pete Edwards to send the presentations mentioned above and also the minutes of the last Health and Wellbeing Partnership to Lindsey Kenworthy to circulate. 	
7	Board Member Updates	
	<ul style="list-style-type: none"> ● As stated on the agenda a new member was proposed, Julia Terry of Transforming Notts Together. Discussions took place about the work that Transforming Notts Together carryout and also that there is 38% of residents in Ashfield that have some sort of faith so it is important to have a multi-faith board member. All agreed with The Chair, Martin Rigley proposing this and Pete Edwards seconded this motion. 	
8	Any Other Business	
	Nothing to note.	
9	Date of Next Meeting	
	<ul style="list-style-type: none"> ● Friday 11th December at 9am for 9.15am start – focus will be on financials and partnerships of the Projects. 	